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Getting started with Check Fraud Protection Services and ACH Debit Block on Chase Connect

This document is created to assist clients whose accounts are transitioning from First Republic to JPMorgan Chase. It provides a customized set of steps to guide you, as a new System Administrator (SA) of Chase Connect[®] for your company, through enrolling in and creating entitlements for Check Fraud Protection Services (FPS) and ACH Debit Block.

Covered in this guide are:

- How to enroll in Check Fraud Protection Services and ACH Debit Block
- How to entitle users to Check Fraud Protection Services and ACH Debit Block
- How to create and issue a test check
- How to create email groups and activate email notifications

Notes

It's critical that SAs complete these steps by May 16; if they are not completed in time, your company may experience a service disruption. We will transfer your existing ACH authorization rules during the integration weekend. Do not add accounts, rules or ACH company IDs for new payees **until after the integration**. If you do, they will not be recognized by the system.

Enroll in ACH Debit Block Services

1. Select the **Security** tab from the top navigation bar.



2. In the Summary tab, the **ACH Debit Block** tile, click **Enroll**.



3. Select the ACH Debit Block service for each applicable account and click Next.

Your selections should mirror the account list that had this service at First Republic.

E CHASE CONNECT*		۹	9	ଡ	Open an account	Sign out
< Back	ACH debit block enrollment					
ACH debit block immediately blocks all ACH d Once activated, you can add allowed payees manually	ebit transactions or from the ACH Debit Block report page. We recommend that you check for and review p	ending A	CH debi	ts daily	ı.	×
					() What is ACH	debit block?
	Choose service and accounts to protect					
	Tell us which accounts you'd like to enroll. You can always choose different accounts and services later if needed.					
	SAMPLE ACCT					
	COMMERCIAL CHECKING (1234)					
	ACH debit block					
		0	(ancel	Ne	đ

4. Review the confirmation message and click **Close**.

When you enroll in ACH Debit Block, your Allowable IDs from First Republic will be migrated for you and will be available May 28

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< Back	ACH debit block enrollment					
 ACH debit block imme Once activated, you can activated. 	diately blocks all ACH debit transactions di allowed payees manually or from the ACH Debit Block report page. We recommend that you check for and review pend	ding AC	CH debi	ts daily	ŗ.	
You've enrolled in ACH You'll be able to see and revi payees to your allowed list b	I debit block. ew upcoming ACH debits to this account on the next business day. Until then, you can manually add allowed payees. Add efore they request a payment.		Go to	settinį	801 8	
SAMPLE ACCT						
Account	Service					
COMMERCIAL CHECKING (12	24) ACH debit block					
Additional security servi	ces available for your account					
J	Check fraud protection Check fraud protection helps protect your accounts from check fraud or misuse by monitoring the checks you issue for potential fraud. We offer two types of check fraud protection depending on your needs: Check monitoring (Reverse Positive Pay) Check protection services (Positive Pay) See how it works > Enroll					
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Enroll in Check Fraud Protection

1. Select the **Security** tab from the top navigation bar.



2. In the Check Fraud Protection tile, click Enroll.

≡ CH4	ASE CONNECT™			Q 픽 @ Open an account Sign out
Accounts	Pay & transfer Collect & dep	posit Account management Security		
Security	Summary Reports	Settings		
٢	Fraud Protection Servic Help protect your cash flow by ACH debit block.	CES enrolling your accounts in check fraud pro	otection and	Your Security enrollment status See your protection details >
© ACH d	lebit block	Decision cutoff time is 9 PM ET.	Check fraud protect	ion See how it works >
O ACH tran	nsactions to review	Review transactions >		Check fraud protection helps protect your account from check fraud or misuse by monitoring the checks you issue for potential fraud. We offer two
O ACH deb	its blocked on the last business day.	Review transactions >		types of check fraud protection depending on your needs.
-				
Total pending	ACH debits			Enroll
Review pendir	ng ACH debits See ACH d	ebits Manage allowed payees		

3. Select Check Protection Services (Positive Pay) and Activate Payee Name Verification, for each applicable account, then click Next.

≡ CHASE CONNECT [*]		۵	믹	8	Open an account	Sign out
< Back	Check fraud protection enrollment					
Choose service and accounted us which accounts you'd like to enroll. Y SAMPLE ACCT COMMERCIAL ORECOME (1234) Check monitoring (Reverse positive pay)	nts to protect su can aways choose different accounts and services later if needed Check protection services (Positive pay) More services (Optional) Review immediate check exceptions Chitrate payse name verification:				© See what service is	right for you
		0	C	ancel	Ne	a

4. Review your selections and, if correct, click **Submit**.

■ CHASE CONNECT [®]			۹	되	0	Open an account	Signout
🗸 Back	Check fraud protection	on enrollment					
Does everything look OK? You've chosen the following check fraud protection service SAMPLE ACCT							
Account	Service	More services					
COMMERCIAL CHEOKING (1234)	Check protection services (Positive pay)	Activate payee name verification					
Cancel					Back	Subr	nit

5. Review the confirmation message and click **Close**.

If enrolling in check protection services, you will need to submit a test check to initiate your protection. (See instructions below.)

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< Back	Check fraud prote	ction enrollment		
 You've enrolled in check fraud protection Before you can use dheck protection services (Posi it manually. SAMPLE ACCT 	IN SERVICES. tive payly you'll need to activate the account by giving	us check information. You can upload your check information or e	Go to settings @ 品 nter	
Account	Service	More services		
COMMERCIAL CHECKING (1234)	Check protection services (Positive pay)	Activate payee name verification		
			Close	

Entitle users with Check Fraud Protection Services and ACH Debit Block

6. Select the Account Management tab and click Access & Security Manager.



7. Navigate to the applicable user and select Manage User.

E CHASE CONNE	CT⁵		0			ৎ ঘ	ଭ	Open an account	Sign out
Accounts Pay & transfer	Collect & deposit Acco	ount management	Security						
Access & Security Manager	All users Account a	ctivity Chase D	ual Control SM	IP Security	Help & support 🗸				
All users									①I号
System administrators									
Authorized users								⊕ Add auti	horized user
Name 📥	Role 🗘	Username 🗘	Status 🗘	Security token 🕻	C Last sign	⊦in ≎			
ADEEL BHAMANI	Authorized user	abhamani2020	Active		Apr 11, 2	.024, 1:14 pr	n	Mana	age user V
									0

8. Scroll down and expand the applicable company; select and expand an account to entitle for this user.

E CHASE CONNE	CT*	0	Q	ä,	ଭ	Open an account	Sign out
Accounts Pay & transfer	Collect & deposit	Account management Security					
Accounts Pay & transfer Access & Security Manager	Collect & deposit All users Ac	Account management Security Count activity Chase Dual Control ^{DM} IP Security Help & sup Company & account-level You can give your user access to all rights by choosing "Full access" or "Choose all access. Choose all Entity Name User has access to 4 / 10 accounts Company-level services See bills from QuickBooks® To allow bill payment, assign "ACH Vendor payment" rights for specific account(s). (Choose all REVOLVING COMMITMENT (s				
		REVOLVING LOAN (
		Choose a	I				

9. Scroll down to Security Services.

 Security services
ACH debit block
Check fraud protection
Stop payment on checks

- 10. Select from the following (each account can be enrolled in one check fraud protection service) and enable/disable entitlements:
 - ACH debit block: enables the user to modify debit block settings for the selected account
 - Check fraud protection: enables the user to modify check fraud protection settings for the selected account
 - Stop payment on checks: enables the user to enable post-no checks

- 11. Click Next.
- 12. Review your changes and click **Next** to submit for processing and approval as applicable.

Create and issue a test check

13. From the Security tab, navigate to **Summary > Submit checks**.



14. Under Submit Checks, click Add one by one.

15. Complete the required fields and click **Add Check**.

≡ CHASE CONNECT [™]	•	Q 피 (a) Open an account Sign out
Accounts Pay & transfer Collect & deposit Account m	anagement Security	
🕻 Back	Submit checks	
Submit checks		
Upload file Add one-by-one		
Add up to 25 checks. To make checks available the next business da	ay, submit them before 8 PM ET.	
Check type	Choose one 🗸 🗸	
Account #	Choose one 🗸 🗸	
Check #		
Payee name 1	Payee name 1	
Payee name 2	Payee name 2 (optional)	
Amount (USD)	\$	
Check issued	Choose date 2	
	Clear Add shark	0 Charleseddd (15 may)
	Clear Add check	u Check added (25 max)

16. Click **Next**; a confirmation page will display indicating a successful check submission.

Create email groups and activate email notifications for Check Fraud Protection Services and ACH Debit Block

You can set up five email addresses, a primary email, and add one phone number for text alerts.

17. Click on the profile icon in the top-right corner of the screen.



18. Select Alerts and Choose alerts.



- 19. Select your account from the drop-down menu.
- 20. Expand Protection and Security.
- 21. Select all applicable email categories and set the dollar amount for the alert.
- 22. Click Save.